



Lab Clearance Procedures

Hazardous Chemical Materials

Why do I need to clean out the laboratory?

The Principle Investigator (PI) is responsible for all hazardous chemical materials inside the laboratory. Labs being remodeled, relocated or permanently closed must be cleared of all chemicals and hazardous materials. The lab clearance procedure is summarized below. For more information, please review the [Lab Clearance Procedure](#).



| HAZARDOUS WASTE | |
|----------------------|------------|
| Waste ID Number | 1041286 |
| Acquisition Date | Apr 2 2013 |
| Acquisition Location | UCLA |
| Source | UCLA |
| Year Acquired | 2013 |
| Year Used | 2013 |
| Quantity | 100 L |
| Container | 100 L |
| Container Type | 100 L |
| Container Material | 100 L |
| Container Color | 100 L |
| Container Size | 100 L |
| Container Weight | 100 L |
| Container Volume | 100 L |
| Container Capacity | 100 L |
| Container Label | 100 L |
| Container Location | 100 L |
| Container Condition | 100 L |
| Container Status | 100 L |
| Container Remarks | 100 L |
| Container Date | 100 L |
| Container Time | 100 L |
| Container User | 100 L |
| Container Signature | 100 L |
| Container Initials | 100 L |
| Container Notes | 100 L |



1. Contact EH&S

- Notify the [EH&S Hazardous Waste Team](#)
- Notify your [EH&S Lab Safety Officer](#)
- Schedule a walk-through to identify all unwanted chemicals and hazardous materials
- More info: [Lab Cleanouts](#)

2. Disposing of Chemicals & Returning of Gas Cylinders

- Generate waste tags for all unwanted, unknown and peroxide forming chemicals
- For 50 or more chemicals, use the [lab cleanout form](#)
- [Recharge form](#) is required for disposing of unknown chemicals (\$65 each) and expired/undated peroxide forming chemicals (\$100 each)
- Labs can request EH&S to conduct the lab cleanout at an hourly rate
- Contact [UCLA Cylinder Management](#) or the Shipping/Receiving Department in your building to return gas cylinders
- More info: [Unknown Chemical Waste](#) and [Reactives & Peroxide Forming Chemicals](#)

3. Transportation of Chemicals

- Transportation of chemicals are regulated by the Department of Transportation (DOT)
- Chemicals can be transported on a cart through buildings but not across surface streets
- For chemicals being transported off campus, please contact a suitable vendor
- Since DOT Packaging & Shipping training is required to transport chemicals off campus, please contact a suitable vendor to obtain this training

4. Decontaminate Lab Areas

- Wear appropriate PPE
- Decontaminate bench tops, cabinets, shelves using compatible cleaning agents
- Call EH&S for mercury spills or any chemical spill the lab is uncomfortable cleaning
- Mercury thermometers can be exchanged during the EH&S scheduled waste pick-up
- More info: [Chemical Spills](#)

Additional Information

- Hazardous chemical disposal guidance: hazardousmaterials@ehs.ucla.edu
- General laboratory safety guidance: laboratorysafety@ehs.ucla.edu

Contact EH&S:
 Tel: 310-825-9797
 Fax: 310-825-7076
www.ehs.ucla.edu